

Rochelle Park Board of Education  
Executive Session 6:30 PM Regular Meeting 7:30 P.M.  
December 13, 2022

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mr. Adib Abboud		
Mrs. Teresa Judge-Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Mr. Charles Schaadt		
Mr. Matt Trawinski, President		

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mrs. Rebecca Garcia, Director of Special Services
- Mr. Michael Alberta, Principal
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Open Public Meeting Act, Chapter 231, P.L. 1975

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

IV. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include contracts, personnel and matters of individual privacy.

V. Pledge of Allegiance

VI. Public Session - Recognitions

ROCHELLE PARK BOARD OF EDUCATION RESOLUTION  
IN RECOGNITION AND APPRECIATION FOR  
Adib Abboud

WHEREAS, Adib Abboud has served as a Board Trustee with the Rochelle Park Board of Education from April 26, 2022 through December 30, 2022. During this time, he has committed himself and served to the operations of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1;

WHEREAS, his personal commitment to a quality education, his valued participation in establishing effective policies, and his readiness to render services in seeking educational excellence have contribute immeasurably to the progress of our school system; and

WHEREAS, the Members of the Board of Education and the community appreciates and hereby recognizes his commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and  
NOW THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Adib Abboud as Board Trustee of the Rochelle Park Board of Education; and  
BE IT FURTHER RESOLVED, that with the enactment of this resolution, Adib Abboud's recognition shall be so noted in the minutes and become a part of the permanent record of the district; and BE IT FINALLY RESOLVED, that the Rochelle Park Board of Education wishes Adib Abboud every success during the coming years.

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Reports

(A) Recognition of 1<sup>st</sup> Marking Period Honor Roll Students

#### VII. Reports

- A. Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Director of Special Services
- E. Principal
- F. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy)
- G. Board Liaison:  
(NJSBA/BCASA, Joint Boards, Municipality)

#### VIII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

#### IX. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R11

##### APPROVAL OF MINUTES

R1. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the minutes of the following meetings.

November 29, 2022 Regular and Executive Session Minutes

##### ATTENDANCE

R2. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the attendance report for the month of November 2022 as listed:

<u>Enrollment</u>	
Midland School	493
Hackensack H.S.	134
Academies/Technical Schools	44
Totals	671

Pupil Attendance

Possible Days 8326  
Days Present 7975.5  
Days Absent 350.5  
% Present 95.7%  
% Absent 4.3%

Teacher Attendance

Possible Days 1044  
Days Present 1011.5  
Days Absent 32.5  
% Present 96.8%  
% Absent 3.2%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of November 2022 for the Rochelle Park School District.

Fire Drill November 29, 2022  
Security Drill November 17, 2022

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following HIB Report for November 2022 on behalf of the Rochelle Park School District.

November 2022

Reported Cases:1  
Number of Cases open: 0  
Number of Cases closed: 1  
Number of Incidents determined to be HIB: 0  
School Suspensions:

BYLAWS & POLICIES

R5. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policy.

5512- Harassment, Intimidation and Bullying.

SPECIAL EDUCATION SERVICES

R6. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves hospital instruction for student CST #2120 at a cost of \$390.00.

ANTI-BULLING BILL OF RIGHTS ACT

R7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the submission of the School Self-Assessment under the Anti Bullying Bill of Rights.

EXTENDED SCHOOL DAY

R8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the Extended School Day program for students in grades 3-8 identified to receive academic support in ELA and/or Math. The program will run Monday thru Thursday from 2/6/2023 to 4/6/2023. The Extended School Day program is funded under Title I and ESSER II Grants.

STUDENT TRANSPORTATION

R9. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves. Please approves SRO Det. Sgt. Christopher Bermudez to transport 2 students with prior written consent from the students' parent(s)/guardian(s) to the Toys for Tots drop off location (Closter NJ) for a photo opportunity as part of the Midland School Toy drive on Friday, December 16, 2022.

SPECIAL EDUCATIONAL SERVICES

R10. RESOLVED: upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves Proloquo2go communication services APP. At a cost of \$249.99 for CST # 2117.

DESIGNATION OF MEETINGS (18A,10-6)

R11. WHEREAS, the Open Public Meetings Act requires the Board of Education to provide notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Rochelle Park that the following notice of regularly scheduled meetings be adopted, in accordance with N.J. S.A.18A-22-11.

ROCHELLE PARK BOARD OF EDUCATION  
MEETING DATES 2023  
Public Meetings

		Executive	Regular
Tuesday	January 24, 2023	6:30 P.M	7:30 P.M
Tuesday	February 21, 2023	6:30 P.M	7:30 P.M
Tuesday	March 14, 2023	6:30 P.M	7:30 P.M
Tuesday	March 28, 2023	6:30 P.M	7:30 P.M
Tuesday	April 25, 2023	6:30 P.M	7:30 P.M
Tuesday	May 16, 2023	6:30 P.M	7:30 P.M
Tuesday	June 13, 2023	6:30 P.M	7:30 P.M
Tuesday	August 29, 2023	6:30 P.M	7:30 P.M
Tuesday	Sept. 26, 2023	6:30 P.M	7:30 P.M
Tuesday	October 24, 2023	6:30 P.M	7:30 P.M
Tuesday	Nov. 28, 2023	6:30 P.M	7:30 P.M
Tuesday	Dec. 12, 2023	6:30 P.M	7:30 P.M

BE IT FURTHER RESOLVED that the aforesaid notice of regularly scheduled meetings be kept posted in the Midland School on the community bulletin board located outside the Main Office at 300 Rochelle Avenue, Rochelle Park, New Jersey.

BE IT FURTHER RESOLVED, that the aforesaid notice be mailed to The Record and Our Town Newspaper as the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Clerk of the Township of Rochelle Park.

- NOTE
1. Special Public Meetings where official action is taken will be scheduled as needed with proper notice.
  2. Closed Executive Sessions with the public excluded for discussion of personnel and legal matters, will be authorized as needed by resolution during public meetings or by special notice.

R1-R11

Motion \_\_\_\_\_ Second \_\_\_\_\_

Personnel Resolutions P1-P9

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
a)Kristin Colucci	Strengthen your Special Needs Students	January 24, 2023	\$279.00 (Title II Grant funds)
b)Theresa Roman	Dyslexia: Best Targeted Interventions for Greater Literacy Success	February 15, 2023	\$259.00 (Title II Grant funds)
c)Hannah Kertesz	Dyslexia: Best Targeted Interventions for Greater Literacy Success	February 15, 2023	\$259.00 (Title II Grant funds)
d)Rebecca Garcia	Embracing the Whole Child	March 13, 2023	\$145.00

HIRES- NON -CERTIFICATED

P2. RESOLVED: that the Board of Education upon the recommendation of the Superintendent, approve the appointment of Polum Veliu, Night Custodian, (Step 1), for a sixty (60) day probationary period, effective upon criminal history clearance and pre-employment verification.

HIRES- NON-CERTIFICATED

P3. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the appointment of Jessica Berberyman to the position of Paraprofessional starting December 16, 2022 (pending NJDOE clearance) until June 30, 2023. At an hourly salary of \$22.80

HIRES- NON -CERTIFICATED

P4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following individuals to the list of Substitute's as of January 1, 2022, for the 2021-2022 school year at the rate of \$120.00 per day as needed.

- a) Maria Miaoulis
- b) Maria Suzanne Melis
- c) Jessica Bergeryan

HIRING-NON-CERTIFICATED STAFF CARE PROGRAM

P5. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following individual as Substitute for the Care Program.

- a) Allison Brown – Substitute

SUPERINTENDENT EVALUATION INSTRUMENT

P6. RESOLVED: upon the recommendation of the Superintendent that the Board of Education approve the Superintendent evaluation instrument.

PROFESSIONAL DEVELOPMENT

P7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the paraprofessionals for 2.5 hours of professional responsibilities training during the 22/23 school year at their respective hourly rate.

PROFESSIONAL DEVELOPMENT

P8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the paraprofessionals for 1 hour of Handle with Care training during the 22/23 school year at their respective hourly rate.

UNPAID TIME

P9 RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves an unpaid leave request for employee # 67196832 on the following dates November 28, 2022 - December 2, 2022.

P1-P9  
Motion\_\_\_\_\_ Second\_\_\_\_\_

Finance Resolutions F1-F6

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the December 2022 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$482,151.20
B. Federal Grant – Fund 20	\$4,672.25

C. Referendum Account-Fund 30	.00
D, Cafeteria- Fund 60	\$14,615.33
E. Afterschool Program- Fund 61	\$505.37
TOTAL PAYMENTS FOR December	\$501,944.15

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of December 2022 with the amounts to be approved at the January 2023 meeting.

CARES ACT/AMERICAN RESCUE PLAN ACT

F3.RESOLVED: upon the recommendation of the Superintendent that as per the notification from the Department of Labor and Workforce Development dated November 16, 2022 outlining Federal legislation under the CARES Act and the American Rescue Plan Act (ARPA) of 2021 in which the Federal government will pay \$15,118.12 of the charges detailed on form B187Q in the amount of \$29,668.25, the Board of Education approve the payment of the adjusted unemployment bill for the quarter ending September 30, 2020 in the amount of \$14,550.12.

STANDARD OPERATING PROCEDURES

F4. BE IT RESOLVED that N.J.A.C. 6A:23A-6.5 requires school districts to evaluate business processes annually to ensure that a strong control environment exists in which sound segregation of duties are in place and allocated amongst available resources appropriately.

BE IT FURTHER RESOLVED that N.J.A.C. 6A:23A-6.6 requires school districts to establish standard operating procedures for each task or function of the business operations of the district and that district employees are aware of such procedures.

NOW THEREFORE BE IT RESOLVED that the Board of Education approve a standard operating procedures and internal controls manual. The manual will be updated and modified as needed, as recommended by the superintendent.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

F5. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report for the fiscal year 2021-2022 as audited and prepared by Nisivoccia of Mount Arlington New Jersey, in compliance with code requirements; and

BE IT FURTHER RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the 2021-2022 Audit and CAFR as presented, and direct the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

APPROVAL OF THE ANNUAL HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST

F6. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approve the submissions of the Annual Health and Safety Evaluation of School Buildings Checklist to the County Office.

F1-F6  
Motion \_\_\_\_\_ Second \_\_\_\_\_

X. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

XI. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include contracts, and personnel. Action may be taken

XII. Announcements The next Annual Reorganization Board of Education meeting will be held on January 3, 2023 in the Auditorium. There will also be a regular meeting immediately following the reorganization.

XIII. Adjournment

Motion \_\_\_\_\_ Second \_\_\_\_\_